

<b>Job title</b>	<i>Summer Camp Educator Intern</i>	<b>FTE/status</b>	<i>32-40 hours per week</i>
<b>Reports to</b>	<i>Education Director</i>	<b>Pay rate</b>	<i>\$15.74/hr</i>

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. This job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

### **Job purpose**

The Summer Camp Educator Intern position is an opportunity to learn under the supervision and guidance of experienced environmental educators. In this role, the Summer Camp Educator Intern will assist with the planning and delivery of WRI Summer Camps. This position is responsible for the safety, enjoyment, and education of summer camp participants. Campers are primarily entering grades 1-6. WRI Summer Camps are structured to spend their days outdoors. This position works as a teammate to other WRI youth education staff, volunteers, and interns and reports directly to the WRI Education Director.

This is a seasonal intern position. The Summer Camp Educator Intern will work 32-40 hours/week mid-June through mid-August or late-August. Specific start and end dates will be determined based on intern availability and school calendar.

### **Duties and responsibilities**

- Act as field group instructor during camps
- Develop curriculum and activities for camps
- Ensure physical and emotional health and safety of all participants
- Assist other WRI staff as needed (for example, co-lead an activity with Community Programs Educators)
- Assist and support volunteers and high school interns
- Set up and clean-up activities and facilities
- Collaborate with education staff

### **Qualifications**

*Studies have shown that women and BIPOC candidates are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role. Your skills, experience, and education can come from personal interests, self-directed learning, community roles, and life experiences. We strongly encourage you to apply if you are interested in the position, even if you do not believe that you meet all the qualifications.*

The candidate must be self-motivated, outgoing, reliable, punctual, and able to work effectively with the public. *All employees are required to show proof of COVID-19 vaccination at the start of employment.*

### Minimum qualifications include:

- Have an interest in, respect for, and ability to work with youth
- Have an interest in science, environmental studies, nature, or related field and an interest in sharing this subject with other people

- Commitment to stewardship, conservation, and connecting youth to nature
- Commitment to diversity, equity, and inclusion in teaching and community
- Ability to be flexible and adjust quickly to changing circumstances
- Ability to get to Wenatchee River Institute
- Professionalism with adults and parents
- Current First Aid & CPR certification by the time camps begin
- Pass background check

Preferred qualifications include:

- Knowledge of Central Washington flora & fauna
- Ability to lead programs in Spanish

### **Working conditions**

WRI maintains a positive work environment allowing staff to work in various locations and have flexibility in scheduling depending on workload and programming. Employees are expected to dress and act in an appropriately professional manner at all times while representing WRI, use good judgement and make sound decisions in the absence of specific directions. The majority of work will occur between the hours of 8am-5pm, Monday-Friday, though on occasion this position may require work outside of these times.

### **Physical requirements**

The Summer Camp Educator Intern will regularly be working with WRI staff, students, and volunteers in an outdoor setting. Candidates must be physically fit and capable of strenuous work on uneven terrain. Candidates must also have the ability to work in variable weather conditions (heat, rain, snow) and have adequate personal outdoor clothing to ensure comfort.

### **Direct reports**

None.

### **Compensation**

\$15.74/hr

Intern housing is available. Housing provided is a private room in shared house on the Wenatchee River. Walking distance to WRI. \$600/month rent (deducted from paycheck). Utilities included.

### **To Apply**

Send a cover letter, resume, and contact information for 3 professional references to:

Rebecca Ryan

Email: rryan@wenatcheeriverinstitute.org

Call (509) 548-0181 ext. 2

Application accepted and reviewed on a rolling basis. We recommend getting your application in as soon as possible for full consideration. Position will remain open until filled.